Residential & Commercial properties are the same fee schedule (except construction document reviews)

MECHANICAL PERMIT APPLICATION

VILLAGE OF MENDON
John Dobberteen – Mechanical Inspector
Phone (269-651-4567)

I. Project or Facility Information

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? ☐ Yes ☐ No ☐ Not required		
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	CITY	ZIP CODE	COUNTY
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED ☐ City ☐ Village ☐ Township **OF:**			

II. Applicant/Contractor Information

INDICATE APPLICANT ☐ Licensee ☐ Owner	NAME OF OWNER/LICENSEE	COMPANY NAME	LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		E-MAIL ADDRESS		
FEDERAL EMPLOYER ID NUMBER IF APPLICABLE (or reason for exemption)				
WORKERS COMPENSATION INSURANCE CARRIER IF APPLICABLE (or reason for exemption)		UIA NUMBER IF APPLICABLE (or reason for exemption)		

III. Type of Job

☐ **Single Family** ☐ New ☐ Special Inspection
☐ Premanufactured Home Setup (State Approved)
☐ **Other** ☐ Alteration ☐ Manufactured Home Setup (HUD Mobile Home)

IV. Plan Review Information

Construction document review and the appropriate deposit (65% of permit fees for commercial plan reviews, $125.00 for residential plan reviews), except as listed below.

Plans are not required for the following:

1. One-and two-family dwellings when the **total** building heating/cooling system input rating in 375,000 Btu's or less. (To include all fuel gas appliances)
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. All commercial use permits require Construction Document Review
4. Work completed by a governmental subdivision or state agency costing less than $15,000.00.
   (Code Support – 2021 Michigan Mechanical Code 106.4 & 107.1)

If work being performed is described above, check box below **"Plans Not Required."**

What is the total building Btu? _____

☐ **Review Required** ☐ **Review Not Required**

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I, _____(name)_____(title) attest that the statements, specifications, and documents submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL125.1510(2).

SIGNATURE OF CONTRACTOR OR OWNER (REQUIRED TO PROCESS APPLICATION)	DATE

Item #2, Residential Heating System: This item is used for the installation of a heating system in a **new residential structure**. Items #17 Gas Piping and #18 Duct need not be added. Replacement systems should be itemized.

	Fee	# of Items	Total
1. Application Fee (non-refundable)	$75.00	1	$75.00
2. Residential Heating System (includes duct & pipe) New Building Only*	$50.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	$30.00		
4. Boiler	$30.00		
5. Water Heater (gas piping & venting-direct replacement only)	$5.00		
6. Damper (control, back-draft, barometric or fire/smoke)	$5.00		
7. Solid Fuel Equipment (includes chimney)	$30.00		
8. Chimney, factory built (installed separately), B Vent, PVC Venting	$25.00		
37. Gas Burning Fireplace	$30.00		
9. Solar; set of 3 panels-fluid transfer (includes piping)	$20.00		
10. Gas Piping; each opening-new install (residential)	$5.00		
11. Air Conditioning (incl. split systems) RTU-Cooling Only	$30.00		
12. Heat Pumps (split systems) or Geothermal (complete residential)	$30.00		
13. Dryer, Bath & Kitchen Exhaust (residential ducting not included)	$5.00		
16. Humidifiers/Air Cleaners	$10.00		
Tanks			
14. Aboveground	$20.00		
38. Aboveground Connection	$20.00		
15. Underground	$25.00		
39. Underground Connection	$25.00		
Piping (ALL piping-minimum fee $25.00)			
17. Fuel Gas Piping	$.05 /ft		
40. Process Piping	$.05 /ft		
41. Hydronic Piping	$.05 /ft		
42. Refrigeration Piping	$.05 /ft		
46. Commercial Air Conditioning Piping	$.05 /ft		

*See VII. Fee Schedule Item #2 above

	Fee	# of Items	Total
43. Exhausters (commercial)	$15.00		
18. Duct - minimum fee $25.00	$.10 /ft		
19. Heat Pumps; Commercial (pipe not included)	$20.00		
Air Handlers/Heat Wheels			
20. Under 10,000 CFM	$20.00		
21. Over 10,000 CFM	$60.00		
22. Commercial Hoods	$15.00		
23. Heat Recovery Units	$10.00		
24. V.A.V. Boxes (all variable volume or zone damper equipment)	$10.00		
25. Unit Ventilators/PTAC Units	$10.00		
26. Unit Heaters (terminal units)	$15.00		
27. Fire Suppression/Protection (includes piping)-minimum fee $20.00	$.75 / head		
28. Coils (Heat/Cool)	$30.00		
29. Refrigeration (split system)	$30.00		
Chiller/Cooling Towers			
30. Chiller-Refrigeration	$30.00		
44. Chiller-Air Conditioning	$30.00		
31. Cooling Towers-Refrigeration	$30.00		
45. Cooling Towers-Air Conditioning	$30.00		
32. Compressor/Condenser	$30.00		
Inspections			
33. Special Inspection/Gas line Inspection	$75.00		
34. Rough/Additional Inspection	$75.00		
35. Final Inspection	$75.00	1	$75.00
36. Certification Fee	$30.00		

Total Fee (Must Include the $75 non-refundable application and $75 final inspection fees. Also, must include the number of inspections required by the mechanical code.)

VIII. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location** and **permit number**. ***Schedule permitting, an inspector will respond to an inspection request within 2-3 business days to schedule the inspection. The inspector will typically perform the inspection within 5 business days as his or her schedule permits.***

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS $75.00.**

Make Checks Payable to: **Village of Mendon**

Mail to:
Dobberteen Inspections
400 S Monroe
Sturgis, MI 49091